

EFFICIENCY STARTS HERE | TRAVISOFT

# Simplify COBRA Administration

With tools to automate your processes and a support team excited to help, streamlining COBRA Administration has never been easier.



**Open Enrollment**



**Print Fulfillment**



**Automatic Reporting**



**Custom EDI 834**



**Client Portal**



**Client Success Manager**

For more information on how Travisoft can help you grow your COBRA business, contact our sales team at **281.920.6363**

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# Flexible Benefits Administration Software

COBRA, Open Enrollment, Retiree & Direct Bill in a single platform—  
with the option to print and mail notifications at the push of a button.



**COBRA  
Administration**



**Open  
Enrollment**



**Print  
Fulfillment**



**Flexible  
Spending**



**Retiree &  
Direct Billing**



**ACA**

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your business, contact our sales team at **281.920.6363**

# Discover Smarter Open Enrollment with OE+

Travisoft's new OE+ automates the busiest time of the year—maximizing engagement, eliminating mistakes and saving time. It's a gamechanger for employers and helps TPAs sharpen their competitive edge.

## OPEN ENROLLMENT

### 1. Maximize Engagement and Participation

With OE+, all open enrollment data is just a click away, facilitating efficient communication and decision-making—no spreadsheets required.

- ✓ Upload benefit plans, plan attachments, employer open enrollment kits and letter templates
- ✓ Notify participants of plan options using letter and timeline templates
- ✓ Enjoy real-time status updates, and on-demand enrollment tracking
- ✓ Facilitate easy online payment collection and tracking

### 2. Eliminate Mistakes and Reduce Waste

How many times have you had to rekey data that was entered incorrectly the first time? With OE+, you can:

- ✓ Empower participants to enroll online with a 24/7 self-service option, so administrators don't need to input benefit selections – saving time and reducing data input errors
- ✓ Automate participant correspondence including Summary of Benefits and Coverage, open enrollment letters, approvals, denials and confirmations to ensure timely, compliant communication

- ✓ Allow participants to choose their preferred communication method—mail or email.
- ✓ Convert to a paperless, green process
- ✓ TPAs: automate reporting and renewal communication for your employer clients

### 3. Save Time and be More Effective

We can't give you more hours in the day, but with OE+ it's almost as though we did. Enjoy the benefits of efficiency:

- ✓ Minimize manual entry.
- ✓ Streamline administrative work.
- ✓ Automate everyday tasks, so you have more time to spend on complex issues.

Request a Demo at  
[www.travisoft.com/OE+](http://www.travisoft.com/OE+)



# Timely, Compliant & Trackable Benefits Communication

In the business of benefits, plenty of notices are required. Somebody has to manage the process of printing, collating, stuffing envelopes and mailing. It can be done by your highly paid team of benefits administration pros — OR — it can be accomplished efficiently and cost effectively by print/mail experts.

Why not eliminate print/mail headaches and papercuts with one easy decision? Take control, save time and money, and limit risk by outsourcing all or part of your print/mail process.



## Take control.

Using our print fulfillment services doesn't mean giving up control — it means taking control. Customize your orders and track progress with ease.

- » Choose to outsource some or all of your communications.
- » Customize your instructions with include/exclude features.
- » Control exactly which type of letters to send for each employer.
- » Specify which documents require letter attachments, Proof of Mailing or return envelopes.
- » Enjoy complete flexibility to disable letters from printing at any time, cancel a letter for a particular individual, and reschedule that letter at a later date.
- » Know the status of all print files and view, download or print reports at any time.

## Save money and time.

With our print fulfillment services, you can reduce overhead and increase profit — all while saving time.

- » Free your team from the grueling burden of print/mail. Your time is too valuable!
- » Generate and schedule letters in advance or on demand.
- » Enjoy fast turnaround — often within 24 hours.
- » Save money with a pre-sorted bulk mailing rate and one all-inclusive fee.
- » Minimize your office expenses for paper, envelopes, printer ink and equipment.
- » Enjoy complete oversight and insight, while we take care of every detail.

## Limit risks.

Travisoft's health insurance-tailored print fulfillment services make compliance simple. Our secure, HIPAA-compliant facility keeps your documents safe throughout the process.

- » Required notices go out on schedule according to your instructions with the postal services you specify.
- » Automated options eliminate human error.
- » Secure FTP files are expunged after printing.
- » Our facility is fully audited and SSAE 16 certified.

## Why wait another day?

### Learn how to automate your benefits communication process.

Travisoft can get you started quickly with no start-up costs and no monthly volume requirements. You simply pay for what you use!



CAPABILITY	
Online Participant Portals	✓
Flexible Importing Formats	✓
Custom Reports	✓
Automatic Generation and Emailing of Reports Through Subscriptions	✓
Retiree and Direct Bill Management	✓
EDI Customizable HIPAA 834 Transactions	✓
Online Participant Open Enrollment	✓
Production of COBRA General Notice for New Employees	✓
Automatic Generation of All Letters Associated with a COBRA Qualifying Event	✓
Internal Time-Tracking of the Complete COBRA Lifecycle	✓
Automatic Storage of Printed Letters	✓
State Continuation for All States	✓
Participant Payment Schedule	✓
Full Spectrum Analysis Tool for Full System Customization	✓
Coverage Termination Notices and Reports	✓
Custom Enrollment and Qualifying Event Descriptions	✓
Reports by Department, Division, and Location	✓
Payment Overrides	✓
On-Demand Customization of Letter Templates Using Microsoft Word	✓
Premium Notices and Coupons	✓
Multiple Contact Information Fields	✓
Multiple Qualifying Events	✓
Automatic Generation of Notices to Carrier	✓
Automatic Generation of Rate Expiration Letter	✓
Tier-Based Plans	✓
Plans Determined Per Participant	✓
Table Based Plans (Matrix & Community Ratings)	✓
Employer/Client Portals	✓

Please Note: T-COBRAWEB is completely customizable. This list is designed to show you the system's capabilities, with a check denoting a standard feature. Pricing is dependent on features and services selected.





CAPABILITY	
Batch Payment Entry	✓
Electronic Payment of Premiums to Carrier or Employer	✓
Scan In Documents	✓
User Permission Sets and Controls	✓
Administrator-Initiated Premium Drafts via ACH	✓
Bulk Printing	✓
Duplex Printing	✓
Participant-Initiated Electronic Payments via eCheck, Bank Draft, or CC	✓
Email Correspondence to Participants	✓
Internal Search Engine	✓
Zip Code Lookup	✓
Access to Free On-Demand Training Webinars	✓
Customer Success Live Phone Support	✓
Employee to Participant Transfer	✓
Data Clean-Up / Participant and Employee Archiving	✓
Employer / Participant Login Screen Customization	✓
Employer / Client Fee Invoicing	✓
Export Reports in PDF or Excel	✓
Unlimited "Site" Users	✓
Travisoft Secured Server Option	✓
Automatic Letter Acceptance Module / Correspondence Automation	✓
90-Day Implementation with Custom Training Plans	✓
Automated Mailing & Fulfillment	OPTIONAL
Access to Professional Services Team	OPTIONAL
Dedicated Server with Private Instance of T-COBRAWEB	OPTIONAL
Dedicated Server with Private Instance of T-COBRAWEB using a Trusted Firewall	OPTIONAL
3 Hours of Private Training Per Year	OPTIONAL

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First in Benefit Solutions. First in Service.